

LLWWEMA 13th Committee Meeting Minutes

Date: September 23, 2009

Attendees: Pastor Wilson Lee, Elder Paul Lam, James Liao, David Chan, and Pauline Lee

- Meeting started with prayer by Elder Paul Lam
- Update progress of Christian Agape Scholarship (David and Elder Lam)
 - \$3600 of the CASF will be sent immediately to Beijing International Mandarin Church to support the 20 identified students.
 - Additional fund will be sent when more students are identified later.
- Celebration of the 60th anniversary of Ling Liang ministry in the Hong Kong district on October 25, 2009
 - Pastor Lee and Elder Lam will be attending this event. Pastor Lee's trip will be supported by the LLWWEMA while \$1,000 of Elder Lam's will be from Torrance BOL.
 - Gift will be sent to Hong Kong district on behalf of the Association through the arrangement of Elder Lam and Jimmy Chui.
- Future arrangement of the current LLWWEMA website
 - The current website will not be transferred to the next committee due to technical difficulties.
 - Registration of the current website will expire by September 30, 2010. The committee decided to extend the registration of the website, dependent upon need. However, the website will be removed no later than December 31, 2010.
- Preparation of the 13th General Assembly in September 10-14, 2010
 - David presented the estimated cost for hosting 60 guests
 - The committee proposed to put all 60 guests at Double Tree Hotel in Torrance. The rate is \$99 (tax not included) per night per room, includes daily buffet breakfast for two (rate with tax is approximately \$115). David needs to get approval for this due to budget issue (to be sponsored by Torrance BOL). The budget requires \$5,600 from Torrance BOL to support 4 airfare scholarships, outlay from LLWWEMA account, and does not include speaker fees, booklet printing, snacks, etc.

- Cancel the Disneyland tour on September 14, 2010. It will be replaced with some other local tours.
- David will design the registration form. Deadline to finalize the form is December 1, 2009. The form will be posted on the LLWWEMA website. Forms are needed to be filled out and mail back to us by all delegates no later than the end of May.
- Timelines for articles to be published and the completion of the booklet
 - All articles from affiliated churches for publication will need to be received by the end of May 2010 (need to allow time for translation).
 - Conference booklet needs to be ready for Pastor Lee's final review by the end of July 2010. Review of the preliminary version of the booklet is not required.
- Meeting ended with a closing prayer by Pastor Wilson Lee.