

Donation & Funding Guideline and Procedure

Introduction

According to the Constitution of the Ling Liang World-Wide Evangelistic Mission Association (LLWWEMA or the Association), the objectives of LLWWEMA are

- (1) to help member churches build up a good relationship,
- (2) to help member churches grow, and
- (3) to encourage member churches to have a world vision and active involvement in evangelism.

There are generally two funding needs. One is the operation of the Association. Another is the funding requested by member churches for their ministry. The document is to provide a donation & funding guideline and procedures of the two.

Donation Guideline and Funding Procedures for the Operation of the Association

The Association will accept free will offerings from its member churches for the Association's specific projects or for its general expenditure.

- (1) Please email and inform the amount of donation and its purpose to the Association Vice President: Finance, Elder Paul Lam (plam@aol.com) or President, Rev. Wilson Lee (wilsonlee@breadoflifechurch.org) and the Treasurer Jimmy Chui (pioneercentury@yahoo.ca)
- (2) Please send the donation in US dollar to the Association Treasurer.
 - (a) Make your check payable to: Grace Ling Liang Church and in the memo area, please indicate: LLWWEMA Donation.
 - (b) Please send to the following address:
Mr. Jimmy Chui, LLWWEMA Treasurer,
Grace Ling Liang Church
21 Amber Street, Unit #5
Markham, ON, L3R 4Z3
Canada
 - (c) Besides sending your donation by bank draft, you can also select T/T (tele-transfer) to the following bank:
CIBC (Canadian Imperial Bank of Commerce)
7125 Woodbine Ave., Markham, Ontario, L3R 1A3
SWIFT code: CIBCCATT, IBAN: CC001002242
Woodbine & Steeles Branch, Toronto.
Account No.02242-0304514,
Account Name: Grace Ling Liang Church,
Remark: LLWWEMA Donation.

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(Please note: If sending from the USA, use SWIFT code: CIBCCATT, IBAN: 026009593)

- (3) An email acknowledgement receipt will be issued by the Treasurer.
- (4) A quarterly report from the Treasurer will be posted on the LLWWEMA Website.

Procedure for issuing checks from Association account:

- (1) Any fund disbursement with an amount of \$500 or less will require authorization by any two officers of the Association Committee.
- (2) Any fund disbursement with an amount over \$500 will require authorization by a simple majority of the Association Committee.
- (3) Three persons from Grace Ling Liang Church are authorized to sign checks for the Association. Each check requires two signatures.

Funding Guideline and Procedures for Member Churches

Member Churches can request for funding supports. The funds will be raised to meet the budget of the approved ministry proposals.

- (1) The church requesting support should complete the form "Request for Funding Support" (see Appendix) and send it to the Association President and carbon copy to the district chairperson (if this member church is within a district).
- (2) If the proposed ministry is within the objectives of LLWWEMA and is approved by the Association Committee, the Ministry Funding Request information will be posted on the LLWWEMA Website, the Association Committee and the Requester shall pray for God's provision to meet the needs of the Requester, and all the member churches will be asked for prayerful support.
- (3) To support the ministry proposal financially, any member churches should send donation directly to the church requesting the support. This will simplify handling the fund and minimize the time wasted.
- (4) The church requesting support should provide a quarterly report and a final report at the conclusion of the proposed ministry as well as the breakdown and the total amount of donation received to the donating churches, the Association President and the district chairperson (if applicable). This information will be also posted on the LLWWEMA Website.

The Ling Liang World-Wide Evangelistic Mission Association

Appendix

Request for Funding Support

Date of the proposal: _____

Name of the Proposed Ministry: _____

Name of the Church: _____

Address: _____

Contact Person: _____ Title: _____

Email: _____

Description of the Proposed Ministry: _____

The Proposed Ministry Beginning Date: _____

Ending Date: _____

Estimated Total Cost: _____ (US)

Amount to be Raised: _____ (US)

(You May also Attach other Support Document.)

The Ling Liang World-Wide Evangelistic Mission Association

Please email to the Association President, Rev. Dr. Wilson Lee:

wilsonlee@breadoflifechurch.org

or postal mail to the following address:

Rev. Dr. Wilson Lee
c/o Bread of Life Church
2780 Lomita Blvd.
Torrance, CA 90505
U.S.A.

and carbon copy to respective District Officer if applicable.