

Job Description of the 13th Association Committee
(October 2007 to September 2010)

President (Wilson Lee)

1. Responsible to the General Council of LLWWEMA and represent the Association for external affairs.
2. Organize the committee for the term and appoint appropriate members for the positions in the committee.
3. Lead, plan and promote the development of the direction and concrete ministry goals for the LLWWEMA for the term.
4. Communicate and establish good relationships with each district with the help of the Vice Presidents.

Vice President-Indonesia District & Mission (David Chan)

1. Assist the president to promote the ministries and communication of the Association in Indonesia District.
2. Draw draft of regulations, ministry strategies for Mission Projects of the Association.
3. Promote and provide appropriate supervision over mission fields and missionaries supported by the Association.

Vice President-Hong Kong District and Others & Finance (Paul Lam)

1. Assist the president to promote the ministries and communication of the Association in Hong Kong District and other Ling Liang member churches not belonging to any district, except Indonesia District and North America District.
2. Assist the president to oversee various funds of the Association in the areas of fund raising and expense application.
3. Serve as the legitimate successor in the president's absence.

Vice President-Communication (James Liao)

1. Responsible for establishing and maintaining of the LLWWEMA web site for facilitating communication among Ling Liang churches world wide with the help of the task force group.
2. Promote the exchange of information, praise reports and prayer items among member churches.
3. Responsible for the editing and distribution of the publications among the Association, including the quarterly newsletter, documents, meeting minutes, etc. with the help of the English, Chinese and Indonesian secretaries for recording, drafting and translating.

Treasurer (Jimmy Chui)

1. Responsible for all accounting and financial transaction affairs of the Association.
2. Prepare quarterly Association financial reports.
3. Set up policy and procedures for the deposit and withdrawal of all Association Funds. Recommend policies and procedures for approval of expense application to the Association in consultation with the Vice President-Hong Kong District and Others & Finance.